

**PENOBSCOT NATION**  
TRIBAL ADMINISTRATION  
HUMAN RESOURCES



12 Wabanaki Way  
Indian Island, ME 04468  
TEL: (207) 817-7312

**JOB ANNOUNCEMENT:**

The Penobscot Nation is seeking applicants for the following position:

**OPENING DATE: September 15, 2021**

**CLOSING DATE: September 21, 2021**

**WILDLIFE TECHNICIAN (Winter Tick Sampling)**

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**JOB STATUS:**

**WILDLIFE TECHNICIAN (Winter Tick Sampling)**

**Career Field/Category: Program Staff / B**

**Pay Range: \$14.51 per hr.**

**Term: 3 months**

**Classification: Full Time, Seasonal,  
(September-December)**

**LOCATION:**

**Penobscot Nation**

**NATURAL RESOURCES**

**27 Wabanaki Way**

**Indian Island, ME 04468**

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**BRIEF DESCRIPTION OF DUTIES:**

**SEE ATTACHED JOB DESCRIPTION**

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**QUALIFICATIONS REQUIRED:**

High School diploma or equivalent required. Associate's degree in Wildlife Biology, Management or Ecology preferred. However, an equivalent combination of education and experience that demonstrates ability and professional knowledge will be considered. Experience related to the management of wildlife species is preferred. Paddling experience on large bodies of water is required. Experience using ATV's is required. The ability to travel in remote areas is required. Excellent interpersonal, verbal and written communications skills required. Self-direction, organization, motivation and attention to detail required. Computer proficiency including data analysis, mapping and GPS units required. Ability to travel overnight within the state required. Current driver's License required.

Applicant must be able to commit to the position for the fall of 2021.

Minimum of three (3) years of related experience in a related field is required.

Indian Preference will be adhered to in accordance with Penobscot Nation Personnel Policies and Procedures.

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**-Applications are available at the Human Resources Office located at 27 Wabanaki Way, Indian Island, ME 04468. Applications are available via email request at [Human.Resources@penobscotnation.org](mailto:Human.Resources@penobscotnation.org), or on line at [www.penobscotnation.org](http://www.penobscotnation.org) or call 207-817-7312 to request applications be sent to you.**

**-Submit completed application on or before closing date to:**

Attn: Penobscot Nation Human Resources

mailing: 12 Wabanaki Way, Indian Island, ME 04468

physical location: 27 Wabanaki Way, Indian Island, ME 04468

For further information, call 817-7312 or email at [Human.Resources@penobscotnation.org](mailto:Human.Resources@penobscotnation.org)

## **Job Description**

**Job Title:** Wildlife Technician – Winter Tick Sampling

**Department:** Natural Resources

**Reports To:** Big Game Wildlife Biologist

**Pay Range/Category:** \$14.51 per hour

**FLSA Status:** Seasonal (September-December), Full-time

### **JOB SUMMARY:**

The Wildlife Technician collaborates with the Big Game Wildlife Biologist to assist with data collection and entry, and to work with other DNR staff when necessary to assist them in protecting and managing the Penobscot's wildlife resources. This technician position will run from September through November (depending on weather). You will be tasked to collect winter tick samples throughout Tribal lands. \$14.51/hr. This position is funded for 10 weeks and will run from late September into December.

### **ESSENTIAL DUTIES/RESPONSIBILITIES:**

- ❖ Plan and communicate logistics for fieldwork with Tribal interns
- ❖ Conduct winter tick surveys during the fall on all Tribal Lands.
- ❖ Count winter tick samples in a laboratory setting.
- ❖ Walking through rough terrain where logging operations have occurred in recent years.
- ❖ Interacts harmoniously and effectively with others, focusing upon the attainment of Penobscot Nation goals and objectives through a commitment to teamwork.
- ❖ Conforms to acceptable attendance/punctuality standards as expressed in the Employee Handbook.
- ❖ Performs other related tasks, as requested.

### **KNOWLEDGE/SKILLS/EXPERIENCE REQUIREMENTS:**

High School diploma or equivalent required. Associate's degree in Wildlife Biology, Management or Ecology preferred. However, an equivalent combination of education and experience that demonstrates ability and professional knowledge will be considered. Experience related to the management of wildlife species is preferred. Paddling experience on large bodies of water is required. Experience using ATV's is required. The ability to travel in remote areas is required. Excellent interpersonal, verbal and written communications skills required. Self-direction, organization, motivation and attention to detail required. Computer proficiency including data analysis, mapping and GPS units required. Ability to travel overnight within the state required. Current driver's License required.

Applicant must be able to commit to the position for the fall of 2021.

Minimum of three (3) years of related experience in a related field is required.

Indian Preference will be adhered to in accordance with Penobscot Nation Personnel Policies and Procedures.

**PHYSICAL DEMANDS/CONDITIONS/REQUIREMENTS:**

While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is frequently required to stand, walk, kneel, bend, crouch, run, reach overhead, grasp, push, climb, pull, use hands to finger, handle, or operate objects, controls, or equipment. The employee must be physically fit and able to withstand various weather conditions.

The employee must occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

Work is performed in both an indoor and outdoor setting; exposure to adverse weather conditions will be common.

***Pre-employment physical will be conducted in accordance with the Penobscot Nation Personnel Policies and Procedures. Native American preference will be adhered to in accordance with the Penobscot Nation Personnel Policies and Procedures***

***External and internal applicants, as well as position incumbents who become disabled, must be able to perform the essential functions (as listed) either unaided or with the assistance of a reasonable accommodation to be determined by management on an individual basis upon request.***